



# Lochardil Primary School

Lochardil Road, Inverness, IV2 4LB

Tel. 01463 230250

Head Teacher: Mrs Audrey Kellacher

[www.lochardilprimary.org.uk](http://www.lochardilprimary.org.uk)

emergency closure 0800 564 2272

school's pin number 04 2500.



6<sup>th</sup> August 2020

Ensure inclusive and equitable quality education  
and promote lifelong learning opportunities for all



Dear Parent / Carer,

I am delighted to be able to welcome your child(ren) back to school next week. I am writing to you today to update you (remind you) on our next steps together and to say a sincere thank you for your support during the school closure period.

Firstly, I would like to both confirm our model and remind you of our plans for the first week back and what this will look like for your child(ren). As you may already know the Scottish Government directive shared all children and young people will make a return to school and early learning from Tuesday 11<sup>th</sup> August 2020, with a full return by 18th August at the latest.

**All our pupils P1-P7 will return fully from Wednesday 12<sup>th</sup> August 2020 as per our traditional school day pattern outlined below. Staff will return for INSET day on Tuesday 11<sup>th</sup> August 2020. To ensure our pupils and staff return as safely as possible we would reinforce the need to arrive at school just before bell time and leave immediately after the bell to avoid unnecessary gatherings at entry and exit points.**

*Pupils require a fresh, clean uniform **daily**. If you require support with this please contact the office for information on our pre-loved items.*

*Pupils will also be required to change into indoor shoes.*

### **Timings, entry & exit details for year groups**

All primary & ELC pupils will return to school on Wednesday 12<sup>th</sup> August.

P4 – P7 pupils 08.50 – 15.00

P2 – P3 pupils 09.00 – 14.45

P1 Pupils staggered start times as previously emailed for week 1 only

P1 pupils 09.00 – 14.45 from week 2

ELC days & times as notified previously

**P2-P7 Parents/carers should not enter the playground.** All pupils should enter the school premises unaccompanied and be collected from the school gate.

**P1 parents/carers will be permitted to wait with their child inside the school grounds at the P1 doors, observing the 2m distancing guidance from other adults,** until the class teacher welcomes the pupils inside.

Members of our leadership team & PSAs will be onsite to welcome, say bye, and support pupils with where they need to go.

At all times classes will enter and exit the building as follows:-

#### **Front playground**

Door 1 – P1B & P2B

Door 2 – P1A & P2A

#### **Back of the main building field side**

Door 1 – P3A & P3B

Door 2 – P4 & P5/4

#### **Ikea wing**

Main door – P5 & P6

Quiet Garden door – P6/5

#### **P7 portakabin**

Front door - P7A

Back door – P7B

Signage will be visible to show where to go.

### ***Safe Lunchtime/break time routines***

Our Pupil Support Assistants (PSAs) will be positioned in their zoned areas to supervise and advise children as normal in the playground.

Breaks will be staggered to reduce the volume of pupils within the play areas at one time.

**Lunches** – We will continue to provide a school lunch service that can be purchased as normal or provided free for P1-P3 pupils and Free School Meal entitlements. This will be in the form of a 'Grab and Go' option for Term 1. This will consist of a sandwich, home baking, fruit/veg sticks and water. Children are also able to take in their own packed lunches. This will be revisited for Term two to ensure we have hot options available.

Lunches will be served to classrooms and all pupils will eat within their classroom, supervised and supported by their class teacher. The children will then go out to play as normal and be supervised by PSAs in the playground.

We strongly advise all pupils to remain at school for lunch while we adjust to our new routines, however if you really wish for the child to have a home lunch please have your child return in a fresh school uniform and follow hand washing guidance.

***Please note Free School Meals will be provided for eligible young people until the 14 August.***

More information on eligibility and how to apply for the Free School Meals and Assistance with Clothing Grant can be found on the Highland Council website:-

[https://www.highland.gov.uk/info/899/schools -  
\\_grants\\_and\\_benefits/10/free\\_school\\_meals\\_and\\_assistance\\_with\\_clothing](https://www.highland.gov.uk/info/899/schools_-_grants_and_benefits/10/free_school_meals_and_assistance_with_clothing)

**Please note** : Children in Primary 1 to 3 are already entitled to a free school meal, but you can also apply for the Clothing Grant.

Parents of pupils entering Primary 1 may also be entitled to a Best Start Grant from the Scottish Government.

Further details can be found at <https://www.mygov.scot/best-start-grant-best-start-foods/>

### ***Safe hygiene routines and protocol***

Please remind children of the importance of hygiene

- Washing hands for 20 seconds and drying thoroughly and always when entering/leaving the building, before/after eating and after using the toilet
- Hand sanitiser. This will be available in school, but you may wish to consider supplying your child with their own if they have sensitivities. You may wish to provide your child with some hand cream to avoid any drying out that may be caused through rigorous handwashing.
- Coughing or sneezing into the crook of their arm
- Avoid touching mouth, nose or hair.

In an effort to limit cross contamination within the school, the toilets in the main building will now be unisex and each class will have designated cubicles and wash hand basins to use. Pupils must adhere to these designated facilities at all times.

Although pupils in Primary do not have to adhere to 2m social distancing, we will encourage them to maintain distance where possible, particularly indoors. They will also be encouraged not to crowd together or touch their peers.

Adults within the classrooms/offices are still required to adhere to the 2m social distancing rules. Please remind your child of these precautions. They may also see some adults wearing face coverings or other PPE where required, and also where adults are not able to sustain a 2m distance for periods longer than 15 minutes.

Teachers will work with their classes to explain all of this, set expectations, create class charters etc. as part of their typical back to school routine to be proactive and reduce any anxieties that may be present.

Please remember to provide stationery for your child, and bring gym kit and gym shoes (indoor shoes) for use. These items will still remain in your child's bag for now so please take each day.

Please discourage pupils from bringing toys from home to school and remind them not to share their personal belongings that they bring.

Please also see previous correspondence shared before the end of last term, and also our school virtual book <https://read.bookcreator.com/msQzn8f6dbcFOLhKXN0SkulKGR2/60AhrpSZSISduuqiJYqvCQ>

### **Schoolbags & jackets**

These items will be taken in to class daily so no use of communal cloakrooms for now. They will be stored under the tables in classrooms.

### **First term curricular engagement**

Please see previous letters for detailed info on this area. Health and Wellbeing will be our focus, and to remind and reassure you we will aim to assess a baseline for where pupils are at with their learning and work to provide appropriate support to children where it is most needed. We will focus on maximising children's engagement with their learning. Teachers will be very focused on identifying and closing gaps in children's learning as always and will continue to work very closely with parents/carers as partners to support the child to continue to achieve and attain.

### **The health, safety and wellbeing of pupils and staff**

This is at the heart of the decision-making; this includes the incorporation of measures to support physical distancing in all schools and ways to mitigate the risk of infection and transmission. We greatly appreciate your support in emphasising the importance of following these, with your child, to protect all staff and other children and families within our wider community, as best we possibly can. We ask you to discuss the importance of following the guidelines for keeping a 2m distance between adults when in school, and following all the measures in place to keep our school safe.

### **Early Years arrangements (primary only)**

Early Learning & Childcare are also presently planning for a 100% return in August. Information will be shared by the ELC team.

### **Breakfast and Out of School Care arrangements (primary only)**

At present we will not have Breakfast Club or Out of School Care running from day 1 to support our focus on pupils returning to education 100%. There will be more information to follow as we would look to open this as soon as is safely possible once back. Information about the Breakfast and OOSC will be posted on the school blog as soon as it becomes available.

Highland Council has created a new education page which I would encourage you to visit:

[www.highland.gov.uk/backtoschool](http://www.highland.gov.uk/backtoschool). You will find additional information on here which includes updated Frequently Asked Questions which have been put together for parents.

Once again, I would like to take the opportunity to thank you for your support at this time and look forward to being able to open our school doors again on the Wednesday 12<sup>th</sup> August 2020 to our school community. We have missed you and look forward to being back together.

Yours sincerely



Mrs A Kellacher  
Head Teacher